



Minutes
Glendive Job Service Employers Committee
September 2, 2008
DCC Board Room

MEMBERS PRESENT

Lee Boyles	Glendive Medical Center
Pat Cunningham	Dawson Community College
Jim Germann	Glendive Schools
Nick Haag	MDU
Sandi McGovern	Glendive Medical Center
Kim Trangmoe	Glendive Chamber of Commerce
MaryAnn Vester	Dawson Community College
Bill Wade	Mid-Rivers Communications
Tim Wall	Community First Bank

STAFF PRESENT

Lonnie Cross	Job Service
Darla Handran	Job Service
Steve Olson	Job Service

MEMBERS ABSENT

Cindy Berg	Eastern Montana Industries
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CALL TO ORDER

12:19	Bill Wade, Chair
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MINUTES

GERMANN/WALL Moved to accept as emailed

TREASURER'S REPORT

August financials were submitted by Treasurer Tim Wall:

Beginning Balance:		<u>\$ 4,535.30</u>
August Income:	Interest	\$.03
	Late JSEC Golfer Payment	\$ 30.00
August Expense:	Scholarship (Ben Ayre)	\$ 250.00
ENDING BALANCE		<u>\$ 4,315.33</u>

JOB SERVICE REPORT Lonnie presented an update on Job Service business (see attachment). Mary Ann thanked Job Service for providing Job Readiness training at WATCH East.

CORRESPONDENCE

None

NEWSLETTER

August issued went out via U.S. Mail and E-mail. It's never too early to think about the next issue; please send your ideas to Darla dhandran@mt.gov or call 377-3314 ext 206.

OLD BUSINESS

LEADERSHIP GLENDIVE PROGRAM

This sub committee met the hour prior to the JSEC meeting. The application was reviewed with changes recommended. Progress is being made on the selecting topics and developing the agenda. Depending on business sponsorships, the cost to attend the program will be \$150/\$125 for Chamber members. It was decided to continue to meet the hour before the monthly JSEC meeting.

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(Committee: Sandi McGovern, Pat Cunningham, Steve Olson) Committee will meet sometime in September to discuss specifics.

FALL SEMINAR

(Committee: Pat Cunningham, Lee Boyles, Kim Trangmoe, MaryAnn Vester) There is a presentation on Violence in the Workplace taking place at an upcoming Conference in September. Job Service has staff attending and will bring back information to share.

PROJECT TIMELINES

Reviewed the basic timeline for various JSEC projects (see attached). The key to a successful project will be to communicate early, and for sub-committee members to be well informed and involved. Darla will serve on each sub-committee and/or assist as needed.

NEW BUSINESS

MEMBERSHIP

Bill announced the resignation of Valerie Limesand. Two members lost in 2008 (Peggy & Valerie), with no additions to the committee. The group discussed membership recruitment, and noted that the group is missing a person representing retail sales. Kim Trangmoe will make contact with Margaret Brinkley with Kmart to invite her to join JSEC. Kim will also review list of Chamber members for possibilities of expanding the recruitment. The committee would like to present both Valerie and Peggy with a small thank-you for serving (JSEC mug with flowers?), and invite them to the next meeting for lunch and a small presentation. Darla will extend the invite, and arrange for the flowers/mug.

FLAG POSTING

Paying the Jaycees to post a flag for Job Service on holidays is no longer something the leadership wants done out of state budget. The cost is \$35 per year.

McGOVERN/CUNNINGHAM moved to cover this cost on an annual basis as part of JSECs fiscal responsibility. Approved.

ANNOUNCEMENTS

- Tim extended invite to meet at bank in October.; Sandi/GMC will host the November meeting
- DCC volleyball tonight
- Bump N Run scheduled for Saturday, September 6th
- GMC Foundation Golf Benefit, September 6th
- Bell Street Bridge Day is Sunday, September 7th
- Glendive Broadcasting Golf Tournament, September 12th

- Moonlight Over Makoshika, September 27th

ADJOURN 1:00 p.m.

NEXT MEETING **October 7th at noon**
Community First Bank (we'll order Beer Jug)

- **Leadership Glendive meeting prior to the general JSEC meeting**
October 7th, 11:00 a.m., Community First Bank. Please attend!